MY CHILD CARE DC **Monitoring Inspection Report** District of Columbia Office of the State Superintendent of Education

Application Information

Application Name					
Facility Name					
License Number		**Inspector Assigned**			
Point of Contact					
Phone		**Fax**			
Address			**Authorized Capacity**		
Montessori Program	No	**Language Spoken in Facility**		No	
OST Provided	No	**Non-Traditional**	No		
Fire Inspection Approval Date	1/1/0001	**Application Received Date**			
Insurance Policy Company		**Insurance Coverage Expiration Date**			
Inspection Type:					
Inspection Date	1/1/0001	**Start Time**	#Error	**End Time**	#Error

Inspection Summary

118 REQUIREMENTS FOR ALL LICENSED FACILITIES

118.1 Licensee operates in accordance with the license capacity, age range limitations, hours of operation and other specific service requirements or restrictions designated on its license.

120-121 SUPERVISION AND ADULT-TO-CHILD RATIO

120.1 Licensee ensures that children are supervised by responsible staff and volunteers who can see and hear the children supervised at all times

120-121 SUPERVISION AND ADULT-TO-CHILD RATIOS

121.2 Licensee maintains minimum adult-to-child ratios at all times.

121.3 Licensee maintains the adult-to-child ratios and group sizes as specified herein (a - c).

122 HEALTH & SAFETY: GENERAL REQUIREMENTS

122.2 Licensee maintains indoor spaces that are clean and in good repair.

122.3 (a) Licensee ensures that exits are clearly identified.

122.3 (b) Licensee ensures that exits are free of all obstructions.

122.3 (c) Licensee ensures that exits are arranged or marked so the path to exit the building is visible and clear.

122.6 Licensee maintains an annual fire safety inspection certification from FEMS.

122.17 Licensee ensures that fireplaces and fireplace inserts are inaccessible to children at all times.

122.18 Licensee ensures that facility maintains hot and cold water under pressure. Hot running water shall be maintained at one hundred degrees Fahrenheit (100°F).

122.19 Licensee ensures that the Facility's premises remain clear of insects, rodents, and other pests and excrement of insects, rodents, and other pests.

122.24 Licensee performs monthly fire drills and maintains a log of fire drills.

124 HEALTH & SAFETY: INDOOR ENVIRONMENT

124.2 Licensee maintains the temperature in each room of the program space as specified.

124.4 Licensee ensures that carpeting is nonflammable and in clean condition and good repair.

124.5 Licensee maintains floors that are free from bare concrete, dampness, splinters, and sliding rugs.

124.6 Licensee ensures that all floors, walls, and ceilings are in good repair and easy to clean when soiled.

126 HEALTH & SAFETY: EQUIPMENT & MATERIAL

126.1 Licensee provides a variety and sufficient quantity of materials, equipment, and supplies.

127 PARENT COMMUNICATION

128.1 Licensee immediately notified OSSE of unusual Incidents at the facility and maintains a log on the premises

129 RECORDKEEPING: FACILITY OPERATIONS

129.7 (k) Playground inspection report, equipment inspection/maintenance records and reports.

130 RECORDKEEPING: CHILDREN

130.8 (b) Licensee maintains a daily sign-in and sign-out attendance records.

130.8 (d) Licensee maintains a daily menu for feeding children.	
130.8 (a) Licensee maintains a roster of enrolled children.	
130.8 (c) Licensee maintains a daily schedule of activities.	

131 RECORDKEEPING: STAFF	Number of Non-Compliance
131.1 Licensee maintains in the form provided by or approved by OSSE, at the Facility premises, and provide to OSSE upon request, the following information (a – h) for each employee.	
131.4 Licensee shall maintain in the form provided by or approved by OSSE, at the Facility premises, and provide to OSSE upon request, the following information (a – c) for each volunteer whose activities involve the care or supervision of children at a Facility or unsupervised access to children who are cared for or supervised at a Facility.	

132 – 133 SUITABILITY FOR EMPLOYMENT	Number of Non-Compliance
132.2 (a) Licensee maintains the suitability of current and prospective staff members as assessed through completion of criminal background checks that includes (1 - 3).	
132.2 (b) The suitability of a current or prospective staff member of a Licensee shall be assessed through completion of a drug and alcohol testing program consistent with this chapter and Section 2032(a) of CYSHA (D.C. Law 15-353; D.C. Official Code § 1-620.32(a)).	
132.2 (c) Licensee maintains the suitability of current and prospective staff members as assessed through completion Traffic records check through the District of Columbia Department of Motor Vehicles, if a current or prospective staff member will also be required to drive a motor vehicle to transport children in the course of performing his or her duties.	
133.2 (b) Licensee ensures that all currently employed staff members submit request for criminal background check process no less than once during each three (3) year period.	
133.2 (a) Licensee ensures that all new employees submit request for criminal background check process prior to the date an individual becomes a staff member.	

139 STAFF PROFESSIONAL DEVELOPMENT	Number of Non-Compliance
139.2 Licensee ensures that within thirty (30) calendar days of hire, each staff member receives pre-service training in health and safety standards in § 139.3.	
139.3 Licensee ensures that within ninety (90) calendar days of hire, each staff member receives pre-service training in health and safety standards in § 139.2.	
139.4 Licensee ensures that the critical health and safety training in § 139.4 are completed before staff members are allowed to care for children unsupervised.	
139.7 Licensee ensures that each paid employee participates in ongoing professional development including completion of annual training to maintain and updates health and safety standards in§ 139.7	

140 GENERAL PROGRAM ACTIVITIES	
140.2 Licensee provides daily indoor and outdoor play, suitable to the ages and stages of development of enrolled children and is designed to comply with (a-e).	
140.3 Licensee developed a written activity plan for each group of children that implements the scheduled program of activities.	

144 HEALTH & SAFETY: HAND HYGIENE

144.1 Licensee has established and implemented hand washing procedures that addresses (a - c).

Number of Staff Observed.

145 Licensee ensures that employees follow all diapering procedures.

147 HEALTH & SAFETY: CHILD ABUSE PREVENTION

147.1 Licensee ensures that all staff, volunteers, substitutes and individuals residing on the premises or connected to the facility shall not subject a child to abuse, neglect, mental injury, or injurious treatment.

147.2 (b) Licensee require staff to immediately report, and to cooperate with officials investigating, alleged or actual child abuse or neglect, or alleged or actual risk to an enrolled child's health, safety, or welfare.

147.2 (a) Licensee provides training to all staff upon initial hire and annually thereafter regarding the Facility's policies and procedures relating to child abuse, neglect, and risk to a child's health, safety or welfare, including to whom and how to report suspected abuse, neglect, or risk to a child's health, safety, or welfare.

147.2 (c) Licensee shall immediately place a staff member on administrative leave or reassign the staff member to duties involving no contact with children, if a staff member is identified as responsible for alleged or actual child abuse or neglect, or alleged or actual risk to an enrolled child's health, safety, or welfare, until the investigation is complete.

148 HEALTH & SAFETY: EMERGENCY PREPAREDNESS

148.1 Licensee shall conduct practice emergency evacuation and disaster drills at least twice a year at varying times during the day.

148.4 Licensee maintains an emergency and disaster plan with required established procedure.

148.5 Licensee reviews and updates the emergency and disaster plan annually.

149 HEALTH & SAFETY: HAZARDOUS MATERIALS

149.1 Licensee ensures that all cleaning and sanitizing supplies, toxic substances, paint, poisons, aerosols containers, and other items bearing warning labels are safely stored and kept in a secure area, inaccessible to children.

149.2 The telephone number for the local Poison Control Center is posted and readily available in an emergency.

HEALTH AND SAFETY: INCLUSION & EXCLUSION OF CHILDREN AND STAFF

151.1 Licensee has established procedures to take required actions for the inclusion, exclusion and dismissal of children due to illness.

151.4 Licensee has established procedures for ensuring that a child who exhibits one (1) or more symptoms of an illness, and who has been treated for the symptom(s) by a licensed health practitioner, may be readmitted only with written permission and written instructions for the continuing care, if needed, from a licensed health care practitioner.

151.6 Licensee has established procedures for ensuring that staff members who exhibits one (1) or more symptoms of an illness, and who has been treated for the symptom(s) by a licensed health practitioner, may return to work with written permission from a licensed health care practitioner.

152 HEALTH & SAFETY: HEALTH EXAMINATIONS

	Number of Non-Compliance
152.1 Licensee ensures that each child attending the facility shall, prior to the child's first day of services and at least annually thereafter, submits to facility complete documentation of comprehensive physical examination or screenings and up-to-date immunizations, and for each child three (3) years of age and older, evidence of oral health examination.	
152.2 Licensee provides a sixty (60) day grace period from the first day of service to submit documentation required in 152.1 for a child experiencing homelessness or a child who is a ward of the District in foster care.	
152.4 Licensee maintains documentation with respect to blood tests for lead poisoning.	
152.6 Licensee maintains documentation evidencing that enrolled children have received all required immunizations, health and oral examinations, or evidence that a child is exempted from a requirement.	
152.7 Licensee complies with the requirement to provide a thirty (30) day grace period from or the child's birthday or date of required annual examination for parents to meet all required health and oral examinations.	
152.8 Licensee complies with the requirement to provide a ten (10) day grace period from the child's birthday or date of required annual immunization for all required immunization.	
152.9 Licensee complies with the requirement to provide a sixty (60) day grace period from the first day of service for a child experiencing homelessness or a ward of the District in foster care to be immunized and have health and oral examinations.	
153.1 (a) Licensee complies with requirements to obtain parental permission to administer medication or treatment to a child in care with the exception of emergency first aid, whether prescription or non-prescription.	
153.1 (b) Licensee complies with requirements for a licensed health care practitioner has approved the administration of the medication and the medication dosage.	
153.1 (c) Licensee complies with requirements for the individual administering the medication has completed an approved medication training or other qualified health care practitioner.	
154.1 (a) Licensee has a written care plan for each child with a food allergy prepared for the facility by the child's parent(s), guardian(s), or licensed care practitioners.	
154.1 (b) Licensee maintains a detailed treatment plan in the event of an allergic reaction, including the names, doses, and methods of administration of any medication that the child should receive in the event of a reaction.	
154.2 Licenses ensures that staff are trained on the prevention of exposure to the specific food to which a child may be allergic, recognition of the symptoms of an allergic reaction and the treatment of allergic reactions.	

155 HEALTH & SAFETY: FOOD SERVICE

155.3 Licensee has planned daily menu that reflects foods actually served.

156 HEALTH & SAFETY: INFANT FEEDING

156.2 (a-r) Licensee complies with the following requirements concerning infant formula and feeding (a - r).

158 TRANSPORTING CHILDREN REQUIREMENTS

158.3 Licensee has established and implemented policies and procedures to ensure the safe transportation of children, including background checks, and the training and monitoring of any person responsible for transporting children.

158.5 Licensee ensures that before any child is transported while under the care of the facility, a signed permission is obtained from the child's parent(s) or guardian(s).

164 CDC: DIRECTOR QUALIFICATIONS

164.1 The Center Director meets the required educational qualification and the supervised occupational work experience for the position.

165 CDC: TEACHER QUALIFICATIONS

Number of Non-Compliance

165.1 Teachers meet the required educational qualifications and supervised occupational work experience for the position.

166 CDC: ASSISTANT TEACHER QUALIFICATIONS

166.2 Assistant Teachers have the required educational qualifications and supervised occupational work experience for the position.

168 CDH: CAREGIVER QUALIFICATIONS

Number of Non-Compliance

168.1 The Home Caregiver meets the required educational qualification and the supervised occupational work experience for the position.

169 - 171 CDX: CAREGIVER REQUIREMENTS

170.2 The Expanded Home Caregiver meets the required educational qualification and the supervised occupational work experience for the position.

171.1 Associate Caregiver in an Expanded Home is at least eighteen (18) years of age and meets the requirement in (a - b).

173 OST: CENTER DIRECTOR QUALIFICATIONS

173.3 The Center Director meets the required educational qualification and the supervised occupational work experience for the position.

174 OST: GROUP LEADER QUALIFICATIONS

Number of Non-Compliance

174.2 Group Leaders meet the required educational qualifications and supervised occupational work experience for the position.

175 OST: ASSISTANT GROUP LEADER QUALIFICATIONS

Number of Non-Compliance

175.2 Assistant Group Leaders have the required educational qualifications and supervised occupational work experience for the position.

Deficiencies

Deficiency Date	Deficiency Code	Deficiency Type	Status	Corrective Action Taken	Correction Date